

Résumé Scoring Rubric 2024

In accordance with the SkillsUSA Virginia Technical Standards, SkillsUSA Virginia requires all competitors competing at the State or National Leadership and Skill Conference submit a 1 page typed resume. (Updated 1/15/2024)

Personal Information:

Name

Street Address:

City, State ZIP Code:

E-mail - *(make sure to use a professional e-mail address)*

Phone Number:

(Optional) Objective: *(What is your job objective?)*

Skills:

Education: *(to include high school, technical school...)*

Employment: *(and/or volunteer work, or list NA)*

Activities, Awards and Honors: *(must include SkillsUSA membership)*

References: or Reference Upon Request

Contest: _____

Category		Contestant Numbers					
Personal Information: Name, address, city, state, zip, phone and email	2						
Skills	2						
Education: (high School, technical school, ...)	2						
Employment: <i>(and/or volunteer work or list NA)</i>	1						
Activities, Awards and Honors: <i>(should include SkillsUSA)</i>	2						
References: or Reference Upon Request	1						
Spelling, Punctuation & Grammar	-1						
More than one page	-1						
Total	10						

Contest: _____

Category	Contestant Numbers						
Personal Information: Name, address, city, state, zip, phone and email	1						
Skills	2						
Education: (high School, technical school, ...)	2						
Employment: (and/or volunteer work or list NA)	1						
Activities, Awards and Honors: (should include SkillsUSA)	2						
References: or Reference Upon Request	1						
Spelling, Punctuation & Grammar	1						
More than one page	-1						
Total	10						

Contest: _____

Category	Contestant Numbers						
Personal Information: Name, address, city, state, zip, phone and email	1						
Skills	2						
Education: (high School, technical school, ...)	2						
Employment: (and/or volunteer work or list NA)	1						
Activities, Awards and Honors: (should include SkillsUSA)	2						
References: or Reference Upon Request	1						
Spelling, Punctuation & Grammar	1						
More than one page	-1						
Total	10						